

Trumbull Metropolitan Housing Authority

PUBLIC RECORDS

It is the belief of the Trumbull Metropolitan Housing Authority (TMHA) that openness leads to a better informed citizenry, which is the forerunner to improved government and public policy. Therefore, TMHA strictly adheres to the Public Records Act of the State of Ohio. In that spirit, we offer the following:

- Upon request, public records shall be copied by an employee of TMHA and made available to the requester within a reasonable amount of time. The charge for copies is 5 cents per page. The charge for downloaded computer files on compact disc is \$1 per disc.
- If it is not clear what is being sought, TMHA will contact the requester for clarification, and may assist in revising the request by explaining the manner in which records are kept.
- Certain records are defined by law as "exempt" from disclosure. All records determined as such will be redacted.

To view TMHA's entire public records policy, or to make a records request, please contact the General Deputy Director's office at (330) 369-1533.